



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		Indira Gandhi Kala Mahavidyalaya, Ralegaon
• Name of the Head of the institution		Dr. Santosh V. Agarkar
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		07202299002
• Mobile No:		9373778210
• Registered e-mail		igkm490@gmail.com
• Alternate e-mail		iqacigkm@gmail.com
• Address		Kalamb road, Ralegaon Dist. Yavatmal
• City/Town		Ralegaon
• State/UT		Maharashtra
• Pin Code		445402
2.Institutional status		
• Type of Institution		Co-education
• Location		Rural
• Financial Status		Grants-in aid

• Name of the Affiliating University		Sant Gadge Baba Amravati University, Amravati			
• Name of the IQAC Coordinator		Mr. Vivek D. Samarth			
• Phone No.		7057065041			
• Alternate phone No.		8793540240			
• Mobile		8793540240			
• IQAC e-mail address		iqacigkm@gmail.com			
• Alternate e-mail address		vdsamarth@gmail.com			
3.Website address (Web link of the AQAR (Previous Academic Year)		http://www.igkmralegaon.org/Downloads/AQAR%20Report%202019-20.pdf			
4.Whether Academic Calendar prepared during the year?		Yes			
• if yes, whether it is uploaded in the Institutional website Web link:		http://www.igkmralegaon.org/Downloads/Academic%20Calender%202020-21.pdf			
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.03	2018	26/09/2018	25/09/2023
6.Date of Establishment of IQAC			07/07/2017		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4	
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
* National e- conference on "Recent Trends in Physical Sciences" organized by Department of Physics in collaboration with IQAC and Indian Association of Physics Teachers held on 7th Aug. 2021 Online National Level Seminar on "Recent Trends in Sports injuries, Their prevention and Management" organized by Department of Physical Education & Sports in collaboration with Government Degree College, Chatroo Dist.Kishtwar (J&K) held on 28th August, 2021. * Online National level workshop on "Intellectual Property Rights and Patent filing" organized by Department of Lifelong learning and extension of Sant Gadge Baba Amravati University, Amravati in collaboration with Department of Mathematics and IQAC held on 9th Jan. 2021. * Blood Donation Camp was organized by NSS unit in collaboration with Shri. Vasantrao Naik Govt. Medical College, Yavatmal held on 21st Dec. 2020. * Certificate courses on Nursery Management, Sericulture, Basic Electronics & Circuit Designing, Organic Farming and Graduate level Mathematics for improving employability, entrepreneur and professional skills of students at college level has been conducted		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Successful implementation of academic process.	Academic activities were completed as per Academic Calendar such as external and internal examinations and evaluations, seminars and	

	projects, certificate courses, induction training programmes for 1st year students etc.
To increase participation of students at University and National level programmes.	Due to Covid-19 pandemic participation of large numbers of students at University and National level programmes has been affected. But college has taken efforts and motivated students for participation in various activities such as university level seminar competition on Algebra, National e- conference etc. organized by the college.
Student development and higher education assistance to students.	"Communication Skills and Personality Development" programme has been organized for personality development of students and admission assistance has been extended to many students for getting admission in PG. courses through personal contacts and counseling.
Improving placement of students.	College has conducted various certificate courses for improving employability skills of the students and placement related activities have been initiated by executing MoU with the reputed companies/ organizations
Publishing Research papers with good Impact factors.	Published nine research papers in Web science/ Scopus/ UGC care listed journals with good impact factors.
To start certificate courses to improve students employability and professional skills.	Certificate courses on Nursery Management, Sericulture, Basic Electronics & Circuit Designing, Organic Farming and Graduate level Mathematics for improving employability, entrepreneur and

	professional skills of students at college level has been conducted
To start postgraduate courses in the faculty of Science and Technology and Humanities.	College has taken efforts to start M.A (Marathi) and M.Sc. (Mathematics) by submitting application to affiliating University.
Organization of seminars/ conferences/ workshops etc.	National e- conference on Recent Trends in Physical Sciences and Online National Level Seminar on
Execution of Memorandum of Understanding with various organization for conducting collaborative activities.	Two MoUs has been signed by the Department of Mathematics and one MoU has been signed by Department of Botany of the college.
To establish Tribal Welfare and Development Cell.	Tribal Welfare and Development Cell has been established.
To conduct online examinations and evaluation process.	Online examination and evaluation has been conducted as per Academic Calendar at college level. Also, the University examinations were conducted online as per the directions of Affiliating University
To prepare and submit research projects for funding.	Six Research Projects Pre-proposals have been submitted under RGSTC's Scheme to the affiliating university
To introduce revised version of Academic Diary and Course Files.	Academic Diary and Course Files revised version preparation is in progress
To improve the functioning of Incubation and Start up Cell.	Incubation and Start up Cell has been set up.
13.Whether the AQAR was placed before statutory body?	Yes
Name of the statutory body	

Name	Date of meeting(s)
College Development Committee (CDC)	30/12/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	15/03/2022

15. Multidisciplinary / interdisciplinary

1. Multidisciplinary / interdisciplinary:

a. The college has planned to transform itself into a holistic interdisciplinary institute.

through following academic best practices.

1. Seminars and projects- While allotting topics for seminars, multidisciplinary approach will be taken into account.
2. Short term courses (One Week/ 3days), certificate courses, bridge courses value added add on etc. will be conducted.
3. The curricular, co-curricular and extension activities will be organized on topics of multidisciplinary subjects.

b. The college is running UG courses in Humanities and Science and Technology. The possible integrations of existing programmes of Humanities and Sciences and Technology with STEM Such as Botany & Home Economics, Music & Physics, Math & Economics, Chemistry & Home Economics, Geography & Botany etc. are identified.

c. Our college is affiliated to S.G.B.A.U., Amravati and curriculum is designed by the Board of Study. In spite of this, college is putting efforts in the area of community engagement and service, environmental education, etc. through activities of NSS, environmental studies and science subjects.

d. The institute is affiliated to university and it will offer multidisciplinary, flexible curricula at UG after implementation of new curricula as per NEP by the affiliating university.

e. The college has planned to engaged multidisciplinary research in the area of Chemistry, Environmental problems, Mathematics with Applied problems, Life sciences with traditional and

multidisciplinary approach to find solution to society problems.

f .Imparting environmental education- The institute promote multidisciplinary or interdisciplinary approach in view of NEP 2020 by conducting various activities such as celebration of eco-friendly festivals, environmental education through environmental study subjects, awareness about non-conventional energy programmes, exhibitions and competitions on various aspects of science & technology and humanities etc.

16.Academic bank of credits (ABC):

Academic Bank Credits

- The college is affiliated to Sant Gadge Baba Amravati University, Amravati.
- The curriculum is designed by the university
- The university is planning to implement Choice Based Credit System with effect from academic year 2022-23
- The college is planning to register under ABC
- The faculties are encourage to develop their own curriculum and pedagogical approaches for college level certificate course.

17.Skill development:

Skill Development

- The college is affiliated to Sant Gadge Baba Amravati University, Amravati. The curriculum is designed by the university
- The college is taking efforts to strengthen the vocational education and soft skills of students through college level certificate courses.
- The college has conducted following certificate courses-

Certificate Course in Nursery Management

Certificate Course in Sericulture

Basic Electronics & Circuit Designing"

Certificate Course in Organic Farming-

Certificate Course on Basic Concepts For Graduate Level Mathematics

- The College is providing value based education to inculcate positivity amongst the students through celebrations of National Festivals, Birth Anniversaries, Yoga Day, Induction programme, Scientific exhibitions etc.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

- Cultural awareness and expression are taken care through celebration of festivals and events in eco-friendly manner
- Organization of competitions and exhibitions of handicrafts, handmade products, organic products, wild vegetables, medicinal plants, etc.
- Students are promoted to learn music and local songs through department of music
- Preserve and promote languages through various competitions, writing of articles for annual college magazine, teaching of environmental studies in Marathi and English languages.
- A number of initiatives to foster languages, arts and culture in students have planned to undertake.
- Teachers are promoted to undertake various activities in(in local languages) and Teaching Learning process as per demand of the learners.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

1. The curriculum of courses is designed by the board of studies in the university and implemented in the affiliated college. The college designing curriculum for college level certificate courses only by keeping in view the Principles of Outcome based education. We take initiative in following areas
 - Adopt student centric teaching-learning methods
 - Learner support is provided as per their requirement
 - Transparency in continuous assessment process
 - Identification of scientific ideas of students and natural theme.
1. The college has taken following efforts
 - Learning outcomes of the courses are declared

- Recognize student diversity and accordingly use integrated Teaching-Learning method
- Provide students with enough opportunities to use the new knowledge and skills
- Promotes students to work in teams

Focus on theory for understanding, practical settings for developing skills, seminars for communication skills, etc.

1. Good Practices

- Promoting students to take interdisciplinary topics for seminars and project assignment.
- Motivating students to participate in various co-curricular and extracurricular activities
- Participatory Teaching Learning Process is encouraged.

20.Distance education/online education:

Distance education

The college is taking initiative in designing short duration certificate courses as per requirement of students and partial delivery of course content is done through online mode through various media.

Extended Profile

1.Programme

1.1	20
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	586
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	222
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	116
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	16
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded
3.2	0
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	17 and 1
Total number of Classrooms and Seminar halls	
4.2	0.19103
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	17
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- Curriculum delivery and relevant documentation process in the College is completed through well planned mechanism.
- Every year university prescribes syllabus for each course and same is made available in the college central library.
- Curriculum planning is done as per the University and the College academic calendar for each subject of faculty of Science and Technology and Humanities by consulting all teachers.
- The process of Curriculum delivery is planned after the distribution of subjectwise workload for theory as well as practical at departmental level.
- The annual plan, college level , departmental level and personal time table of the theory, practical's and tutorials are chalked out by the academic monitoring committee in consultation with the Head of the concerned department.
- Teacher uses the teaching aids and ICT based resources such as google classroom, teach mint , google meet and zoom etc available in the college for the effective delivery of course contents during online teaching learning process.
- College takes feedback from the various stakeholders on curriculum and institute. Specific suggestions/recommendations of various stakeholders received are analyzed and taken into account for further improvement. IQAC prepares action taken report and made available to all stakeholders.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar is prepared by academic monitoring committee by taking into account the academic calendar published by affiliating university.

The calendar is uploaded on college website, displayed on notice boards and is communicated to students through online platform .

The college academic monitoring committee in its first meeting of academic year communicates the changes and modification of subjects to the concerned departments and planning is done by the respective department.

The academic calendars help faculty members to plan their respective course

delivery research work academic and co-curricular activities.

For the effective delivery of course content some documents are maintained by the college.

The academic calendar includes various academic activities for effective internal assessment of students.

Internal Assessment tests, assignments, project assignments, quizzes, and seminars are part of the Continuous Internal Evaluation of students.

The answer sheets are checked within five days after the completion of each examination. The results of internal assessments are used for calculation of attainment POs, PSOs and COs.

The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma

B. Any 3 of the above

Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

187

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

187

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- Institute Curriculum effectively integrates cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics and leads to a strong value-based holistic development of students.
- Various activities are organized throughout the year as part of the curriculum that help in this endeavor.
- Students are sensitized and encouraged to work towards gender equity from a cross-cultural perspective through ICC.
- Free counseling services are provided through a Mentor-Mentee scheme.
- A separate subject, Environmental Studies at second year for all UG courses is introduced for creating environmental awareness about environment and sustainability.
- In Botany subject, at semester IIIrd and Vth the course content of biodiversity has been covered as part of environmental awareness.
- In Zoology subject, the studies of vertebrates and invertebrates as well as ecology have been covered as part of environmental awareness.
- The gender equality has been covered in the curriculum of home economics.
- Human values and its culture are covered in the curriculum of Marathi literature, English literature and Indian music subject.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the

B. Any 3 of the above

syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://www.igkmralegaoon.org/Downloads/Feedback Analysis 2020-21.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
340	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

222

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- We conduct Diagnostics Test based on the syllabus in first month of academic session for the students. On the basis of this evaluation identification of slow learner and advance learner of students were done.
- The parameter to identify slow and advanced learners:

Parameter

Criteria

Marks obtained by student in diagnostic test conducted for respective subject

Slow Learner < 40%

Advance Learner > 75%

Activities for Slow learners:

- To enhance their performance the subject teachers and respective departments conducted extra efforts.
- Separate MCQs based tests were conducted on university question papers.
- Problem solving sessions, tutorials and extra classes were conducted.
- To improve the confidence level of the students, special counseling done by the mentor.
- Extra time is allotted to slow learners to complete tasks such as reading, problem solving, and analysis of the experiment.

Activities for advanced learners:-

- Advanced learners are provided several opportunities to develop their knowledge and skills. These students are motivated to read advanced reference books and asked to solve the model question papers and advance assignment.
- The students are encouraged to attend the seminars/workshops.

They are encouraged to take part in the various competitions like science exhibitions, quiz, elocution, debate etc.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
586	16

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning

- Projects work are done by the students on subject related topics.
- Participation in competition: For actual experience students were encouraged to participate at national, state and regional level competitions.
- Guest lecture by eminent experts from industries and academics were organized to enhance the teaching process.
- e-Exhibitions& e-Workshops: It is the process of teaching& learning which connects new beliefs, information and knowledge that are learned in classrooms.

Participated Learning

- **Team work:** Activities like tree plantation, swaccha bharat, etc were organized to promote the spirit of Team work.
- **Group work:** Practicals and projects were conducted by forming group of students.
- **Seminar & Presentation:** Seminars were arranged to engage student & teachers in the discussion of an academic subject for the aim of gaining a better insight into the subject.

Problem solving

- **Assignment, Tutorials & Discussion:** Special effort were taken to motivate students to develop problem solving attitude through the tutorials. Teachers encourage students to discuss and solve the assignment.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our college follows ICT enabled teaching in addition to the traditional classroom education. Subsequent efforts are taken by the institute to provide e-learning atmosphere in the classroom:

- In addition to chalk and talk method of teaching, teachers used google classroom, teachmint, zoom, Google meet, etc. The faculty members are using the IT enabled learning tools such as PPT, Video clippings, Audio system, online sources, to expose the students for advanced knowledge and practical learning.
- Some laboratories are equipped with LCD/Computers.
- Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of seminars, debates, group discussions, assignments, quiz/tests/viva and laboratory work.
- Every department has its own Departmental library and e-Library in addition to central library of college to give easy access of books.
- In academic session 2020-21, all departments use different

digital platforms like google classroom for providing e learning resources and study material.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

0

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

5

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College is conducting internal assessment of students of B.A. and B.Sc. course as per the guidelines of the affiliating university.

The university has suggested subjectwise and semesterwise criteria for internal assessment.

The semesterwise internal assessment has been carried out according to the academic calendar and schedule prepared by the concern department.

The main criteria for internal assessment of first and second semester of faculty of science includes unit test and home assignment.

In addition to unit test and home assignment the criteria for the internal assessment of second, third, fourth and fifth semester of

science faculty includes project and seminars.

The criteria for internal assessment of faculty of arts and humanities are done by assignments.

Transparent and robust mechanism of internal assessment

The assessment of unit test, assignment, project work, etc is transparently done at all level. The answer script and assignment after evaluation are shown to the students for their further improvement and satisfaction.

The correction in marks or discrepancy as reported by the student is taken very seriously and accordingly changes are made in the marks if found correct.

The marks are displayed on the notice board of the department.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations.

At the beginning of the semester, faculty members inform the students about the various components involved in the assessment process during the semester as per the guidelines of university.

- The internal assessment test schedules are prepared as per the university academic calendar and communicated to the students well in advance.
- Evaluation is done by the course handling faculty members within five days from the date of examination.
- The corrected answer scripts at random are verified by HOD to ensure the standard evaluation process.
- The corrected answer papers of the students are distributed to them for the verification by the students and in case of any grievance, it is redressed immediately.
- If they come across any doubts, clarification is given which

enables them to fare better in future.

- The marks obtained by the students in internal assessment tests are uploaded whenever asked by university on the university web portal as per the guidelines of the university.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Through following mechanism teachers and students aware of programmes and course outcomes

- Hard copies of POs and PSOs and COs are kept in the in the respective departments for the perusal of teachers and students.
- POs and PSOs and COs are displayed on the college website.
- The teachers and the students have been communicated the importance of learning during interactions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.igkmralegaon.org/Downloads/POs,PSOs%20and%20COs.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The POs , PSOs and COs are evaluated by the institution by both direct and indirect method. The observations are communicated to the students in the formal way of the discussion in the classroom and departmental meetings.

Direct Method: First three learning levels of learning like remembering, understanding and applying to some extent fourth level

of learning by analyzing can be assessed by conducting various examinations (Unit Test Examination, Diagnostic Test). Continuous Internal Evaluation and Unit Tests are the prime tools for evaluation of PO and CO attainment. The Continuous Internal Evaluation comprises of class tests, assignments, seminars, practical-viva voce. The marks obtained by the students analyzed and mapped to CO and PO.

Indirect Method: Student Feedback on Curriculum is obtained and the same is shared with the Heads of the Departments and subject teachers so that the feedback is discussed and relevant changes are made. PO is evaluated based on performance of the students in terms of the progression to higher studies, qualification in competitive examinations and other activities. Program outcomes, program specific and course outcomes are measured based on the performance of students and student achievements in all the curricular, co curricular and extra curricular activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

116

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.igkmralegaon.org/Downloads/Student_Satisfaction_Survey_2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****8**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year****13**

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote

institute-neighbourhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme. The NSS unit undertakes various extension activities in the neighbourhood community. NSS organizes several activities addressing social issues which include cleanliness, tree plantation, social interaction, Women empowerment, National Integrity, Aids awareness, Gender issues etc. Other than NSS, the various departments of the college are conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Tree Plantation, International Biodiversity Day, World Water Day, e-Exhibition of Medicinal Plants, Voters awareness, Blood group detection, e-Exhibition of Medicinal Plants, Blood donation camps, Vaccination survey, Water Management & Solid Waste Management Programme etc. All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self-confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

211

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our institution has number of class rooms, laboratories, computer centre etc. to ensure that students can sit comfortably while attending classes and practical's. There are 17 class rooms, 7 laboratories, tutorial rooms, seminar cum multipurpose hall, etc. The class rooms have proper lighting, fans, and also windows to allow natural light and air to come in. They are regularly cleaned and furniture like, desks, benches chairs and tables are dusted to provide a hygienic environment. There are seven well equipped laboratories, to cater to the needs of students. Almost every department has been allotted desktop computers and printers. Office and Library are well equipped with computers and printers. There are 22 dekstops in the college. Reprographic service provided by office.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a Multipurpose hall, which is the principle venue of cultural programmes. A gymnasium, well equipped with fitness gadget, has been set up in the gymnasium where students are retrained. The college located in the peaceful site of a Ralegaon city, does have a playground of its own such as Kabbaddi, Kho-kho, Volleyball, Cricket and Hand ball along with indoor games like Table-tennis, Carom and Chess. Also it has access to a nearby playground maintained by local bodies.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)	
4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)	
0.19103	
File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File
4.2 - Library as a Learning Resource	
4.2.1 - Library is automated using Integrated Library Management System (ILMS)	
Library is partially automated using Integrated Library Management Software (ILMS) Lib-Man Version-11.0 & VB & MySql since 2018.	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals	

during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.65843

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

882

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college is updating IT facilities time to time as per requirements. The Hardware properly and regularly repaired and maintained as per requirement. Academic Staff are also using their own IT gadgets and tools for enriching IT facilities. Security software and college website is regularly updated. The IQAC has prepared plan for improving internet bandwidth and wi-fi facility during next academic session. CDC has made budgetary provision for improving IT facilities during next academic session.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers	
22	
File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded
4.3.3 - Bandwidth of internet connection in the Institution	
E. < 5MBPS	
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
2.19919	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
The College prepares its budget for every financial by taking into account the required budget from different department heads. The budget gets recommended by College Development Committee (CDC) and approved by the governing body for its approval.	

The various college committees are constituted to look after the maintainance and utilization of physical, academic and support facilities - laboratory, library, sports complex. The issue related with maintenance and repairing is discussed in meeting of staff council, IQAC and then forwarded to CDC for recommendation. The recommendations and suggestions with respect to maintenance and repairing, if any, is communicated to management for its approval. All these committees ensure the optimal utilization of physical facilities for academic and other work. The budgetary provision is also made for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

503

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

84

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

84

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
--	---------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

20

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student council was not formed as the elections were banned by the Government of Maharashtra. For the overall development of students, college was practicing the participation of students through various departmental students association and appointed girls & boys students as representatives in view of gender equality. The student representatives (girls & boys) from all the classes were appointed on various bodies like IQAC, NSS and various departmental associations. Departments of our college have their respective subject associations and President, Vice-president, Secretary and members are selected among the students. These students play a major role in various online events like seminar competitions, guest lectures, group discussions and poster competition etc. The college Principal and committee co-ordinators supervise the work assigned to student representatives. Student opinions are considered by college Principal for improvement in working of various committees and their activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Indira Gandhi Kala Mahavidyalaya, Ralegaon was established in the year 2009 with the motive to serve the society. The institute has registered Alumni Association formed during the academic session 2018-19. The Alumni association in collaboration with college conducting various programmes such as Alumni Interaction, Corona Awareness, NSS Camp, Alumni Meet etc. Alumni is also submitting feedback for development of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

A. Vision and Mission Statement:

VISION

To quench the thirst of knowledge in higher education for the tribes and to offer academic ambience.

MISSION AND GOAL

To impart updated knowledge to the students.

To produce responsible citizen through value based co-curricular activities for nation building.

To produce competent youth capable of employment, self-employment leading to contribution towards nation development.

To cater the needs and requirement of the stakeholders.

B. Nature of Governance:

The institution follows a democratic and participatory mode of governance by decentralization and delegation of administrative, financial, academic etc powers and responsibilities to President, Secretary, Principal, Heads of Departments and Coordinators of various committees through the Governing Body and College Development Committee.

C. Perspective/Strategic Plan

To develop, execute and encourage effective teaching- learning and research process.

To develop, execute and encourage effective students mentoring and transparency in internal assessment and evaluation process.

To execute MoU and collaboration with various organizations.

D. Participation of Teachers in Decision-Making Bodies.

Head of departments, teachers and supporting staff perform an important role in implementing the college vision & mission and take part in the decision-making process.

Besides, they are members and coordinators of the various academic,

administrative, extension, research activities related committees for smooth functioning.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices in our college and it promotes decentralization & participative management culture. It reflects the policy decision making planning, administration, academics, and other activity management. All stackholder of the college such as management, members of governing body, members of college development committee, Principal, heads of department, members of IQAC, members of staff council, faculty members, librarian, director of physical education, non- teaching and supporting staff, studentalumni etc. are involved in the decentralization and participating management of various administrative, academics, co-curricular, research, extension activities for efficient functioning of the college.

Outcomes:

The management of the institute conduct regular meet through meeting of college governing body & college development committee to discuss the issue and challenges with the developmental aspects. It also encourages the teachers, students, non-teaching staff, alumni, parents & co-ordinators to share their ideas, opinions and suggestions. All activities are monitored by IQAC and insures the properimplementation as per academic calendar.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Response:

- The perspective strategic plan is prepared by the coordinator of IQAC thereafter placed before College Development Committee and Staff Council for discussion and rectification or modification, if any.
- The plan is submitted to the governing body for approval, implementation and necessary budgetary and financial provision.

One activity successfully implemented based on the strategic plan

Time table committee:

The time table committee conducts meetings of head of departments and subject teachers in collaboration with IQAC regarding design of main time table well in advance. The time table is prepared as per the guidelines given by the affiliating university and workload distribution submitted by the concerning head of the department (HoD). The time table prepared by time table committee is discussed in the meeting of staff council for inviting suggestions and corrections, if any. After this the time table is forwarded to IQAC for verification, then to CDC for its recommendation and final approval of the management. The finalized time table is displayed on main notice board on the college, circulated to all teaching and non-teaching staff for effective implementation. The HoD in coordination with time table committee and IQAC prepared departmental as well as individual time table of the teachers.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

- In the meeting of staff council, the Heads of the departments along with supporting staffs, the Principal addresses the gathering in view of the welfares of the staff's members.

- The issues related to college development, administration, appointment and infrastructural needs are discussed in College Development Committee.

The decisions and policies related to students, academic as well as co-curricular are mutually discussed by the various committees and their coordinators.

- Faculty members conduct various activities such as seminars, guest lectures, group discussions etc. for the overall development of the students.
- College has grievance redressal mechanism for the staff members and students. Internal Complaints Committee is also functional.
- All the procedures, rules and regulations related to recruitment, promotional policies as well as grievance redressal mechanism are well defined and are maintained at the College office and IQAC. IQAC stimulates the promotion of quality of academic, administrative and research in the institute.
- The department of Physical Education & Sports follows the rules and regulations in accordance with affiliating University for sports, extra-curricular activities, and proper maintenance and functioning of the playgrounds.

The NSS unit promote healthy practices such as community service, extension activities, projects for the benefit of the society etc.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff

- Faculty members are encouraged for upgrading their educational qualification by permitting them for pursuing higher education.
- College has become a member of consortia of knowledge resource center of affiliating university.
- Centralized reprography facility (Xerox) for teaching & non-teaching staff.
- Tea club is formed for teaching and non-Teaching staff members.
- Sports and Cultural Meet for teaching and non-teaching staff members.

Gym is also accessible to teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching Staff:-

· The performance of each faculty member is assessed according to the Annual Self-Assessment for the Performance Based Appraisal System (PBAS).

Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score.

· The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary.

· The PBAS proforma filled by the Faculty Member is checked by HOD and verified by the IQAC.

· Faculty members whose promotions are due are recommended based on their API score and are required to appear before the screening-cum-selection committee constituted by affiliating university.

Non-Teaching Staff:-

All non-teaching staff are also assessed through annual confidential reports. The overall assessment is based on the cumulative grade by the HOD, which is then forwarded to the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts external financial audits regularly

- Our Institution has an effective mechanism for auditing the accounts.
- The accounts of the college are audited by chartered accountant regularly as per the Government rules.
- The budget sanction is taken from the College Development Committee.
- External Auditor verifies all receipts & expenses bills, payments of the Financial Year (FY).
- External audit is carried out once in a year.

The last external audit was done in 2020 and audit report was satisfactory.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute maintains & follows a well-planned process for the mobilization of funds and resource. The process involves various committees of the institute as well as the Department Heads and College office for the fund usage and resource utilization.

Sources of funds are as follows:

1. Fee: Fee charged to students as per the university and government norms. Fee is also received from various types scholarship.
2. Salary Grant: The College receives salary grant from the State Government. For this, we prepare and send an annual budget of the estimated salary grant required to the state government.

Utilization of Funds

College office monitors the optimum utilization of funds for various recurring and non-recurring expenses.

The purchase committee seeks quotations, scrutinized them and finally recommend for purchase.

Resource Mobilization Policy and Procedure

- Before the financial year begins, Principal and Heads of Departments prepare the college budget.
- The budget is scrutinized and approved by the CDC.
- The financial statements and grants received to the college in every financial year is certified by auditor.
- Adequate funds are utilized for development and maintenance of

infrastructure of the College.

Some funds are allocated for social service activities as part of social responsibilities through NSS.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is one of the major policies making and implementing unit in our college. It assesses and suggests the parameters of quality education.

However, following are the two examples of best practices institutionalized:

Mentor Mentee scheme:

The college has mentor mentee scheme for monitoring of students' academic performance and solving their financial, economic, social etc. problems. In this scheme allotment of faculty members as a mentor for each student is done after completion of admission process for every year. In our college, mentor : mentee approximate ratio is 1: 36.6. Mentors organized meeting of mentees allotted to them. Monitoring records are maintained by mentor teacher for each student is checked by IQAC. The IQAC also takes review of mentor mentee scheme activity.

Stake holders Feedback:

The IQAC of the college designs feedback form for collecting feedback from students, teachers, parents and alumni on curriculum, institute and physical facilities the designed form is discussed in the meeting of head of departments and then forwarded to CDC through IQAC for recommendation. The form is finally forwarded to management for its final approval. The IQAC through class teachers distributes feedback to all admitted students in online/offline mode as desired by the stake holders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Response:

Ø Academic review through periodical meetings:

- The IQAC conduct periodical meetings with College Development Committee, the principal, the Head of departments and Coordinator of Committees throughout the academic year in the presence of the IQAC coordinator.
- The Chairperson of Academic Monitoring Committee conducts an academic review of all departments collecting information on academic activities, such as completion of study programs, unit tests, assignments, seminars, group discussion, quiz and other activities.

Ø Use and enrichment of ICT infrastructure

- The use of ICT tools has become an integral part in teaching -learning process.
- IQAC always encouraged teachers to utilize these tools in academic and laboratories.
- IQAC prepares the plan to include the use and enrichment of ICT infrastructure expecting from each department.
- The IQAC has recommended to enrich ICT infrastructure by purchasing advanced ICT tools, broadband internet Wi-Fi facility.
- The educational use of social media has also been utilized to establish communication with the students and peers.

In teaching and learning, the feedback system is implemented to take the review of reliability and uses of ICT facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and security:-

- Adequate and sufficient Security arrangements in the College aim to protect the students and property within the Institution.
- Safety and Security within college is sufficient to take care of the students.
- The Discipline Committee is staffed all year round, providing a focal point for the reporting of serious incidents and implementation of emergency procedures, if any.
- The various college committees such as ICC, Student Grievance

Redressal, Anti-ragging Committee are constituted and functional in the college to sort out difficulties and problems of the students related to safety and security, if any.

- Providing free and fair academic environment, free and encouraging environment for participation in the various academic and co-curricular activities.
- The Institute is very distinct as compared to other HEI in the Ralegaon concerned with the strength of the girl students.

Counseling :-

The following facilities are provided by the institution with respect to gender sensitivity.

- The mentor-mentee scheme is functional and operational in the college to solve the difficulties and problems of the students.
- Counseling through women grievance redressal cell to address and create gender sensitization.
- No single gender-based incident happened in the institute since establishment of the college.

c) Common Room :-

- A separate girl's common room is provided in the college campus.
- Provision of fire extinguisher in the girl's common room.
- The common room is provided with well-furnished washroom, first aid box, furniture etc.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy

D. Any 1 of the above

Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There is a cleanliness and housekeeping committee in the college which take care of matter related to cleanliness and waste disposal.

- **Solid waste management - Solid waste such as waste papers, garbage etc. is kept in dustbin. When the container is filled, it is dumped into separate pit provided in the campus. The waste is left for decomposition and then it is used as compost for trees and plants planted in the campus.**
- **Liquid waste management - Liquid waste is generated in various laboratories is channelized into a separated waste water treatment tank and then it is treated with suitable physical & chemical process before drain out.**
- **Bio-medical waste management -The bio-medical waste is not generated as it is non medical institute.**
- **e-waste management -The college has established separate cell for collection of e- waste. Every year the e-waste collected is sold to Kabadiwala.**
- **Waste recycling system**

Garden waste and Laboratory bio-degradable waste is treated in vermi composting pit and the generated compost material is used for the Botanical garden.

- **Hazardous chemicals and radioactive waste management**

Radioactive waste and hazardous waste is not generated in campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

B. Any 3 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To build a nation of youth who are noble in their attitude and morally responsible.The college organizes and conducted several

activities to build and promote an environment for tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities among the students and staff members. To develop the emotional, patriotism and cultural harmony among the students and the faculty, birth anniversaries of National leaders are celebrated in the campus with the initiative and support of the management.

Students and staff members jointly celebrate various activities, such as teacher's day, Orientation programme, Induction programme, plantation, Youth day, Women's day, Yoga day etc.

Motivational lectures of eminent persons are arranged for personality development of the students and to make them responsible citizens in view of the national values of social ,communal harmony and national integration.

Some of the important activities conducted such as Tree Plantation and Conservation ,Essay competition,Poster competition,Photography Competition, World ozone day celebration, Exhibition of organic vegetable and flowers in IGKM college campus, etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institute sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen.

The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. Major Initiative during last year.

1. Plantation of trees inside and outside the college campus,
2. Plantation of Trees
3. Celebration of Constitutional Day
4. Celebration of Independence Day

5. Celebration of Republic Day
6. Celebration of National Science Day
7. Blood Donation Camp
8. Aids Awareness Programme
9. Gender Sensitization Programme
10. Essay competition on " Effect of deforestation on biodiversity and climate change
11. World ozone day celebration
12. Online survey of IGKM college students above 18 year required for COVID-19 vaccination
13. E-exhibition on the occasion of national innovation day on the birth anniversary of Dr. A.P.J. Abdul Kalam
14. Essay competition on women rights
15. Article writing competition on "women in leadership: achieving an equal future in COVID 19 world" on the occasion of International Women's Day

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates/ organizes national and international commemorative days, events and festivals. National festivals play an important role in planting seed of Nationalism and Patriotism among staff and students. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students of the institution, all come together under one umbrella to celebrate these occasions and spread the message of unity, peace, love and happiness throughout various events celebrated /organized in academic year .

Activity

Duration

Number of participants

1 Celebration of Independence day

15/08/2020

50

2. Teachers day

05/09/2020

32

3. National unity day

31/10/2020

28

4. Mahaparinirvan din

06/12/2020

41

5. Jan Jagruti Din

06/12/2020

41

6. Gadge Maharaj Death Anniversary

20/12/2020

40

7. Savitribai Fule Jayanti

03/01/2021

15

8. Yuva Din

12/01/2021

35

9. Netaji Bose & Balasaheb Thakare Birth Anniversary

23/01/2021

32

10. Republic Day

26/01/2021

50

11. Sevalal Maharaj Jayanti

15/02/2021

30

12. BalShashtri Jambekar BirthAnniversary

16/02/2021

29

13. Shivaji Maharaj Jayanti

19/02/2021

34

14. SantGadgeMaharajJayanti

23/02/2021

37

15. Yashwantrao Chavhan Jayanti

12/03/2021

38

16. Shahid Din

23/03/2021

15

17. Lecture on Azadika Amrut Mahotsav

11/04/2021

14

18. Mahatma Fule BirthAnniversary

11/04/2021

14

19. Dr. Ambedkar Birth Anniversary

14/04/2021

38

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practice I

Title of the practice: - Eco-Friendly Awareness amongst tribal and rural students

Goal and Objectives:

- To create constructive and positive attitude among students about ecofriendly practices.
- To make aware students about eco- friendliness through celebrations of various festivals.
- To create awareness about conservation of natural resources through scientific and cultural activities.
- To change mind set of students to adopt eco-friendly practices in the students life during academic and social activities.
- To take green initiatives and campaigns for rural and tribal students.

Best practice II

Title of the practice: - Awareness and Promotion of Use of Non-conventional Energy Sources in Tribal Region

Goals & Objectives:

- To increase a scientific temper and awareness in the students from tribal community and develop in them logical thought process and present the marvels of Science and Technology.
- To promote the use of non-conventional energy sources by facilitating flow of information to the students, teachers and general public.
- To introduce practical application and recent advancements in order to strengthen theoretical knowledge for benefits of society.
- To introduce certificate courses.
- To organized various awareness and promotional programmes.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

"EMPOWERMENT OF RURAL AND TRIBAL STUDENTS BY INCREASING RETENTION IN HIGHER EDUCATION"

The distinctiveness of the college is to understand the educational problems of rural and tribal families, help them and suggest the probable solutions to improve the enrollment of their wards in higher education. In our college, students enrolled are belonging to rural and tribal communities. The IQAC has studied and identified their problems

The college through its IQAC is resolving the identified problems through various activities such as counseling of parents during admission and parent meet, students are motivated for submitting their application for educational scholarship, fee payment in installment and concession in fee facility for needy students, The problem of student absenteeism and drop outs in higher education is delicately handled through Mentor-Mentee Scheme, helps to get admission in government hostels, communication through class wise whats app groups, organizes various programmes on gender equality, gender sensitization, Women Rights, environmental awareness, personality developments, entrepreneurship, certificates courses for improving skills and employability, community services and extension

activity through NSS etc.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- 1. To organize placement drives.**
- 2. To motivate students to participate in various activities.**
- 3. To organize conferences, workshops and seminars.**
- 4. To execute Memorandum of Understanding with various organizations for conducting collaborative activities.**
- 5. To upgrade ICT facilities in the college**
- 6. To conduct various Certificate courses for improving employability, entrepreneurship and professional skills.**
- 7. To conduct various Add-on courses as per the requirement of students.**
- 8. To strengthen Alumni Association activities.**